State of **Oregon**

LANDLORD'S NOTICE OF TERMINATION

January, 20**25**

VIA

- ☐ **Personal Delivery**
- ☐ **Substituted Delivery**
- ☑ **Posted Delivery**
- ☐ **First Class Mail**
- ☐ **Registered Mail**
- ☐ **Certified Mail**
- ☐ **Other: _____**

Tenant: **City of Unity**
Property Address: **311 Main St, Unity, Oregon 97884**

To Tenant Listed Above:

This letter serves as notice to you that the lease agreement dated **November 1st**, 20**1999** for **The Fire Hall & Grounds** [Property address] (the "Premises") will terminate (Check one) ☐ before the expiration of ☑ at the end of the lease term on **February 15th**, 20**25** (the "Termination Date"). As such, you and any others still in possession of the premises must vacate the premises by **11**:**59** AM/PM on such date. The lease is being terminated because: (Check one)

- ☑ I am choosing not to renew the lease agreement
- ☐ You remain delinquent in your lease payments
- ☐ I am selling the property
- ☐ You have violated the lease agreement
- ☐ You are choosing not to renew the lease
- ☐ A natural disaster has made the property uninhabitable
- ☐ You have been called to active military duty
- ☐ Other: _____

All terms and obligations of the lease shall remain in full force and effect through the Termination Date including but not limited to, if applicable, your obligation to schedule movers, provide insurance and pay any fees associated with your move-out. State law may provide for your recovery of abandoned property (personal property you leave at the property after the Termination Date), but those rights, if any, are limited and there may be additional costs to recover abandoned property. Also, we reserve the right to advertise and show the Premises during reasonable hours.

Upon your full compliance, your security deposit will be returned to you in accordance with the terms of the lease.

(Check if applicable)

☐ As provided by the tenant, the unapplied security deposit and all notices as required under the Lease and state and local law will now be forwarded to: _____ [Name and address]

Please contact me if you have any questions or need further information.

_____
Signature

Landlord: **Unity Community Hall & Recre**
Address: **213 Main St., PO Box 74 Unity, Oregon, 97884**
Telephone number: _____
Email: **unitycommunityrd@gmail.com**

PROOF OF SERVICE

I, the undersigned, being at least 18 years of age, declare under penalty of perjury under the laws of the State of _____ that I served a true copy of the attached Notice of Termination as follows:

Date: _____

Name: _____

Address: _____

Method of Service:

- ☐ Substituted Delivery
- ☐ Personal Delivery
- ☑ Posted Delivery
- ☐ First Class Mail
- ☐ Registered Mail
- ☐ Certified Mail

Signed by: _____

Print Name: _____

Date: _____

ACKNOWLEDGEMENT OF NOTARY PUBLIC

State of _____)

)

County of _____)

On this day, personally appeared before me, _____, to me known to be the person(s) described in and who executed the within instrument, and acknowledged that they signed the same as their voluntary act and deed, for the uses and purposes therein mentioned.

Witness my hand and official seal hereto affixed on this day of _____, 20____.

_____

Signature

_____

Notary Public

My Commission Expires: _____